

2022 Annual Report

TOGETHER WE THRIVE

CASTLEGAR





Mission

To provide open and responsive government and well-planned and delivered services to the citizens of Castlegar.

Community Vision

Castlegar is a small city with a big heart and big Ideas. It's a place where opportunity meets lifestyle. Our community is shaped through innovation: innovation in sustainability, regional servicing, and technology.

We are a community with a sense of place, created by people with purpose and passion. Surrounded by trees, mountains, and water, we have a consistently high quality landscape and local airshed.

Excellence in energy action and conservation showcases our leadership in environmental stewardship. Our economic environment is adaptable to fluctuating market conditions and attracts creative entrepreneurship.

Living is affordable, housing forms are diverse, neighbourhoods are complete and inclusive and the community is well serviced. We are a connection point that unites the region - a hub from which to explore life's adventure. Nature and technology are our enablers.

CASTLEGAR

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Inside the City



We are the service centre within British Columbia's West Kootenay Region



Two great rivers meet at a unique place in the Southern Interior of British Columbia where people have lived for millennia, and others have brought traditions from around the world.

This is a place that values creativity, individuality, innovation, and education. It is a place of multi-generational family and love. From the converging energy of these two rivers springs the creativity and unique culture that makes the City of Castlegar an idyllic place to live, work, and grow. *Creativity leads us here.*

We are a population of 13,700 City and area and a trade area of 70,000. The economy is diversified and growing, focused on forestry (Mercer-Celgar Mill, Interfor), energy (Columbia Power, FortisBC and BC Hydro), mining (Teck), and commercial services in the City. Quality of life features backcountry adventure and an increasingly dynamic urban culture, including the very popular Millennium Park & Ponds and the annual Sculpture Walk event.

The City's desirability as an affordable business and lifestyle choice will continue to grow with anticipated investments in commercial development, housing, and technology and broadband service.

Castlegar in a Snapshot

HOUSING



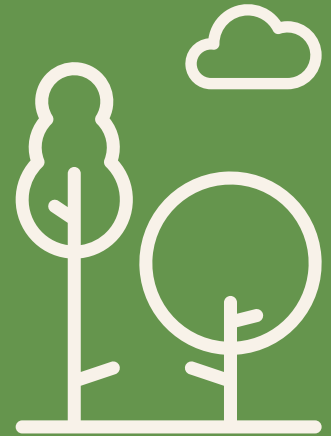
Average home value in 2022

\$497,000

↑18% from 2021

Number of single-family dwellings units

2,852



TOURISM



Total visitors at Visitor Centre

15,043

EDUCATION



Students enrolled in K-12

4,102

COMMUNITY

Library cards issued

7,771



LOCATION

City's elevation

450m



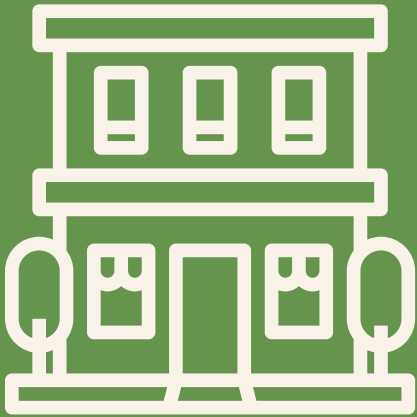
DEMOGRAPHICS

Estimated population

8,744



DEVELOPMENT



Building permits issued

166

a decrease of

↓24% from 2021



PARKS

Number of parks in the city

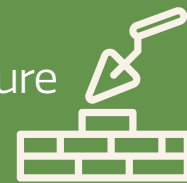
23



INFRASTRUCTURE

City investment in capital infrastructure

\$3.3m



DEVELOPMENT



Value of construction

\$15.8m

↑12% from 2021

DEVELOPMENT



Business licenses issued

697

Annual Planning Process



The 2019–2023 Strategic Plan was developed by Council and staff following a two-day workshop. Strategic planning is an important step for the City of Castlegar to set priorities, allocate scarce resources, measure success, guide the work of staff and communicate to citizens.

It outlines the priorities of the City of Castlegar and guides both short and long-term decisions. The strategic plan provides direction, so that the organization can focus on the most important initiatives and manage its resources to their greatest potential.

Strategic planning is a long-term ongoing process; it is more than a few days of workshops. It will take time and effort for the Council and staff to continue to develop the organization's strategic plan, to ensure it is a living and working document and an essential road map for the organization. The following pages provide an update on the City's progress toward delivering on its Strategic Plan.



Engaged and Informed Citizens and Strong Civic Organization

OBJECTIVES	DESIRED OUTCOME	PROGRESS
Expanded Communications	Expanded communications will provide resources and guidance for the City to continue to build relationships with our community through strategic and relevant communications.	Continue to deliver high quality communications by including regular and timely Council Highlights, quarterly newsletters, and increased social media presence. Initiated a project of creating new City website to improve usability, online services and security.
Evaluate Staffing Levels to Meet Service Demand	Continue to evaluate service levels of Castlegar and ensure that the union and staff levels are appropriate to accomplish the Community's expectations.	With the support of a Human Resources consultant, the City undertook an organizational wide staffing levels study. A multi-year staffing plan was created that was shaped by the following inputs: <ul style="list-style-type: none"> • Staff interviews • Evaluation against comparable BC Municipalities Four new positions were added to fill the immediate gaps.
Develop & Finalize Taxation Policy	The lifeblood of a growing and evolving City is its financial system. Long-term financial planning and policies that support the Community's vision shape responsible use of scarce resources today and tomorrow.	Adopted the Revitalization Tax Exemption Bylaw.
Records Management	Information and records are key strategic assets of an organization. These assets need to be actively managed to maintain and improve value. Policy and software upgrades will support an effective and modern records management system.	Finalized additional supporting documents including a new Records and Information Management (RIM) index manual and Email Management Policy. Introduced the new RIM System to all City Departments.
Increase City Services Online	The future City will interact more and more with its citizens online and through apps and devices. As a priority, the City will consider opportunities to modernize its online services.	In process of full migration to Microsoft 365 to allow staff to access documents and perform work from any location.



Thriving and Resilient Business and Industry

OBJECTIVES

DESIRED OUTCOME

PROGRESS

Complete Airport Master Plan and Implementation

Expand the Airport's importance as an economic driver for the Community and guide the growth of the West Kootenay Regional Airport (WKRA) over the next 25 years.

Received approval to adjust the Passenger Facility Fee (PFF) which will fund the identified capital upgrades.

Received approval for grant of \$2.35 million for airside apron expansion.

Applied for the UBCM Strategic Priorities Fund Grant for terminal expansion.

Keep Advocating for Increased Reliability at WKRA

Year round airport reliability remains a top priority for Council.

Adjusted the Required Navigational Performance (RNP) approach upon consultation with air carrier and Transportation Canada for local terrain considerations.

Complete and Implement Planning for the Airport Lands

The Airport Lands represent the largest flat developable, serviced section of lands in the West Kootenays.

Continued negotiations with developers interested in the Airport Lands.

Redevelop Strategic Plan

A 5-year Strategic Plan developed in partnership with the Castlegar and District Economic Development Committee. Implementation of the Plan begins in 2021.

Established a new Regional Economic Development service to provide stable funding for the program.

Undertook an evaluation of existing Economic Development administrative structures to model the Castlegar and District's program after.



Solid and Sustainable Civic Infrastructure

OBJECTIVES

DESIRED OUTCOME

PROGRESS

Columbia Avenue Phase 3 Design - Infrastructure Renewal Project

Complete the design work and cost estimating for the third Phase of the Columbia Avenue corridor, including improvements to underground and surface infrastructure.

Completed the detailed design for the project.

Columbia Avenue Phase 3 Construction - Infrastructure Renewal Project

Complete the second Phase of the Columbia Avenue corridor, including improvements to underground and surface infrastructure.

Construction scheduled for 2025.

Assess the Capacity and Long Term Sustainability of the Sanitary System Through a Sanitary Master Plan with Short Term Improvement at the South Sewage Treatment Plant

Initiated a Liquid Waste Management Plan that looks at the City's sanitary and storm water systems holistically and identifies short and long term improvements.

Applied for Strategic Priorities Fund - Capacity Building Stream for phase 2 and 3 of this plan.



Wellbeing Hub and Safe Community

OBJECTIVES	DESIRED OUTCOME	PROGRESS
Continue to Advocate for Expanded Health Care Services	Demographics and Health Care are changing in BC and Castlegar. The City will continue to pursue all options to increase ambulatory and primary care services.	Worked at a regional level to pursue opportunity to enhance primary care in the community.
Continue to Advocate for Affordable Housing and Ensure City's Regulations Support the Development of Such	Complete the Housing Needs assessment and develop next steps to address affordable and all other identified housing needs. Strategically work with community, provincial and federal partners to improve housing in the City.	<p>Transferred City owned property located at 560 8th Street to Habitat for Humanity.</p> <p>Updated the Development Cost Charge Bylaw to incentivize housing development.</p> <p>Exchanged land with Kootenay Society for Community Living to facilitate the construction of a care facility and eight units for affordable housing is anticipated to be completed in summer of 2024.</p> <p>Adopted a revised Land Acquisition and Disposition Policy.</p> <p>Consolidated and sold City owned lands at the intersection of 24th Street and Columbia Avenue to facilitate the construction of approximately 50 multi-family units.</p>
Update Community Wildfire Protection Plan	The Community Wildfire Protection Plan, which identifies the wildfire risks within and surrounding a community, and describes the consequences if a wildfire was to impact the community and to examine ways to reduce the wildfire risk, is complete. Implementation of the Plan begins in 2021.	<p>Worked on developing wildfire education partnerships with other agencies.</p> <p>Worked with the Regional District of Central Kootenay Wildfire Mitigation Specialist on FireSmart Canada and community recognition within the City.</p> <p>Worked with provincial ministries to identify areas for wildfire mitigation areas surrounding Castlegar that are on Crown Land.</p>



Creating Special Places and Recreation for Everyone

OBJECTIVES

DESIRED OUTCOME

PROGRESS

Revisit the OCP to Address Current Community Needs and Goals

An Official Community Plan (OCP) review is an opportunity for the City to ensure that the goals and objectives, which were set out in the OCP, are still important to the community.

Awarded the OCP project and began preparing documents for a 2023 launch.

Modernize the Zoning Bylaw to Support and Drive Growth

Updated the City's Zoning Bylaw to provide alignment and consistency.

Continue to Support Recreation Upgrades With the Recreation Commission

Continue to pursue upgrades at the Castlegar Community Complex and alternative sources of funding.

The Castlegar and District Community Complex & Recreation Commission reviewed asset management plans for the Castlegar facilities and established a reserve fund to allow regular investments in the facilities to extend their life span.

Millennium Park Playground Upgrades

An upgrade of the current undersized and underutilized play structure to one that is fitting for the regional park that Millennium Park has become.

The City received a grant in the amount of \$1.2M for the design and building of a play structure. The Castlegar play structure was ordered in 2022 with delivery and construction scheduled for 2023.

Address the Long Term Health and Sustainability of the City's Parks and Playgrounds by Completing a Parks and Playground Asset Management Plan

Continued to work on completing the Park and Playground Asset Management Plan.





City Council

Our Council is comprised of the Mayor and six Councillors, each elected for a four-year term.

From the Mayor



2018

The 2022 municipal election brought new faces to our Council table.

We said goodbye to Mayor Duff and Councillors Bergen Price and Dan Rye who gave years of service to our community. We thank them for their commitment to public service. We welcomed new Councillors Darcy Bell, Sandy Bojecho and Shirley Falstead who bring new perspectives to Castlegar's existing and future needs.

I am proud of Castlegar's wide-ranging accomplishments in 2022 which delivered on the City's 2019-2023 Strategic Plan and focused on long-term planning initiatives to set us up for future successes.

In 2022, we made decisions with housing on top of our minds because we know this is a priority for our residents and people wanting to relocate to Castlegar. We do not currently have enough, or the right mix, of housing, so the City has taken a progressive mindset and is going beyond its traditional role in the space to help resolve the issues we are facing.

We took many steps to ensure Castlegar is ready for development, including reducing costs and taxes to incentivize development and committing to a long-term economic development strategy.

We planned for the installation of Canada's tallest castle play structure at Millennium Park & Ponds which will be a central place of community pride and we supported events which bring the community together and create a sense of belonging.

The Annual Report highlights the day-to-day operational accomplishments made by the City in 2022. These efforts are significant, and I thank our staff, Council and the community for making 2022 a great year.

Regards,

Maria McFaddin
Mayor

**A municipal election was held on October 15, 2022, the newly elected Council was sworn in November 7, 2022. Kirk Duff, Bergen Price and Dan Rye served until this date.*

Meet the Councillors



2011

Sue Heaton-Sherstobitoff

has lived in Castlegar since 1988. Sue and her husband Curtis have two daughters. Councillor Heaton-Sherstobitoff has an extensive history of volunteering within the community from Chairing the Selkirk College Foundation Board, to President of Selkirk Challengers Gymnastics Club to currently fundraising for Juvenile Diabetes Research Foundation.



2018

Cheryl MacLeod and her husband, Murray, have four children and five amazing grandchildren who are truly the light of her life. Community is very important to Cheryl and she has been volunteering in this community since moving here in 1975. She started with coaching sports before joining the Parent Advisory Council, Castlegar and District Community Justice Program, Kootenay Festival among others. When she is not volunteering she loves to spend time in her gardens or baking with her grandchildren. Cheryl is a Child and Youth Care Worker who has worked in the Castlegar school system for 27 years.



2021

Brian Bogle was elected to Council in 2021. Councillor Bogle and his wife moved to Castlegar in 2005. They have a daughter and a son, two granddaughters and a grandson. Councillor Bogle managed the Castlegar Safeway from 2005 to September 2019 when he retired after 43 years of service with Safeway in various locations in the Interior of BC.



2022

Darcy Bell was elected to Council in 2022 and serves on the Cultural and Civic Pride Committee, and the Protective Services Committee. Councillor Bell and his wife are proud to call Castlegar their home since moving to the area in 2012. Councillor Bell is dedicated to fostering diversity, inclusion, and creative planning for the sake of his constituents, neighbors, and family – including his wife Amy, daughters, son in law and extended family in the area. He is enthusiastic about the future and what can be accomplished by the newly elected Council Team in Castlegar.



2022

Shirley Falstead was elected to Council 2022 and serves on the Green and Technology Committee and Municipal Services Committee. Councillor Falstead has owned several businesses, an organic farm, a market garden, and Spruce River Research, a company specializing in economic development. She has worked with communities in developing tourism strategies, attracting industry, and identifying opportunities. Councillor Falstead has been a guest speaker at Economic Development Conferences in Saskatchewan and BC and is experienced in evaluating business plans as well as financial and environmental risk management.



2022

Sandy Bojecho was elected to Council in 2022 and serves on the following Committees Green and Technology, and Protective Services.

Committees & Senior Staff

The City of Castlegar has eight Standing Committees of Council that serve as advisory bodies to Council, pursuant to the Community Charter. Members of Council are appointed annually by the Mayor and serve as liaisons to various community groups, organizations and societies.

Community Wellness and Social Services

Chair, Councillor Heaton-Sherstobitoff
Deputy Chair, Councillor MacLeod

Cultural and Civic Pride

Chair, Councillor Bell
Deputy Chair, Councillor Bogle

Finance and Corporate Services

Chair, Mayor McFaddin
Deputy Chair,
Councillor Heaton-Sherstobitoff

Green and Technology

Chair, Councillor Falstead
Deputy Chair, Councillor Bojecho

Municipal Services

Chair, Councillor MacLeod
Deputy Chair, Councillor Falstead

Planning, Development and Sustainability

Chair, Councillor Bogle
Deputy Chair, Mayor McFaddin

Protective Services

Chair, Councillor Bojecho
Deputy Chair, Councillor Bell

Stage IV Labour/ Management Committee

Chair, Mayor McFaddin
Member, Councillor MacLeod
Member, Councillor Bogle

Senior Staff

Chief Administrative Officer

Chris Barlow

Director of Corporate Services

Tracey Butler

Director of Finance & Chief Financial Officer

Ola Oladele

Director of Protective Services & Fire Chief

Sam Lattanzio

Director of Municipal Services

Chris Hallam

Communications Manager

Bree Seabrook

**Committees were updated November 2022.
Find information on current Committee
membership at castlegar.ca*





Message from the Chief Administrative Officer



Chris Barlow
Chief Administrative
Officer

The nature of municipal government is very cyclical and each year, the City of Castlegar is there to provide the services our community needs and values most. The end of each year's financial cycle includes the publishing of our Annual Report.

The Annual Report is an important and exciting opportunity to share information on the City's financial position and share highlights on our performance in providing our core services and the strategic initiatives we worked on to drive the City forward.

Our annual projects and activities are guided by high-level master plans which are shaped by input from the community. These plans ensure that when we are taking action on the things that are important to our community, that they are well-informed and align with our vision to be the business and service centre of the West Kootenay. Our mission is to provide open and responsive government and well-planned and delivered services to the citizens of Castlegar and our short and long-term planning ensures we are successful.

We have continuously heard that the number one issue facing our community is housing. The City was busy in 2022, implementing recommendations from the Castlegar Housing Strategy. We:

- * entered into a Memorandum of Understanding with Luma Native Housing Society and the Kootenay Gallery of Art to provide affordable housing and a new art gallery in our downtown core;
- * created a significant incentive program that waived Development Cost Charges and provided tax exemptions for multi-family housing developments;
- * entered into a cost-sharing agreement that allowed the Twin Rivers subdivision to proceed to bring more housing lots to market;
- * extended a land exchange agreement with Kootenay Society for Community Living to create more affordable housing units downtown;
- * created a fulsome Land and Disposition Policy to allow the City to purchase or sell properties that can spur residential development;
- * continued to fund and participate in the Castlegar Integrated Service Collaborative to support our most vulnerable population; and
- * received grant funding to fund a Housing Outreach Program in coordination with Castlegar & District Community Services Society.

To continue our growth, we actively support our community by supporting initiatives which bring economic benefits to our residents. These include:

- * creating a Regional Economic Service to provide sustainable and consistent funding for economic growth;
- * passing a sidewalk vendor bylaw to support outdoor patios and vending;
- * installing wayfinding signage to help direct visitors to key attractions and facilities;
- * increasing airport passenger fees for the first time in decades, to support the growth and modernization of the West Kootenay Regional Airport;
- * signing a long-term lease with the Chamber of Commerce to help them complete a legacy project that will welcome new visitors and be a source of pride for our local businesses; and
- * beginning a boundary restructuring process, at the request of Selkirk College, to support the addition of student housing.

In 2022, we continued to focus on infrastructure planning with reliable funding to allow us to efficiently and effectively manage our assets and proactively replace infrastructure with well thought out planning.

With a growing community comes increased demands for the services that City staff provide. In 2022, we evaluated our staffing levels to ensure we are set up to meet service demands and developed a multi-year staffing plan to identify and hire the support we need. Our existing staff are passionate about this community and work hard to make it a better place every day. I thank our staff and our previous and new Councils for supporting the City's work. I look forward to what the future will bring.

Regards,

Chris Barlow

Chief Administrative Officer



Above: *Life Pod - The Executive* by Karl Mattson. 2022 Sculpturewalk Artistic Merit Winner.

Corporate Services

Key Facts & Stats

133  Reports reviewed

23  Bylaws adopted

25  Jobs posted

126  Hours recorded
for Council meetings

Corporate Services ensures the effective and efficient overall management of the administrative operations of the City, including protocol, legal matters, records management, the publication of official notices and requests under the Freedom of Information and Protection of Privacy legislation.

Corporate Services provides legislative services and is responsible for the preparation and dissemination of Council agendas and minutes, maintenance and access to corporate records (including bylaws, policies procedures and contract administration). It also provides support, advice and parliamentary responsibilities to Council and the CAO and administers local government and school district elections.

In addition, Corporate Services oversees human resources, bylaw enforcement, occupational health, safety & wellness for all City employees. It also coordinates the WildSafeBC Program.

2022 Accomplishments

- Finalized additional supporting documents including a new Records and Information Management (RIM) index manual and Email Management Policy. Introduced the new RIM System to all City departments.
- Implemented a new electronic file structure to prepare for migration to new RIM system and Share Point.
- Successfully completed the 2022 General Election. Organized the inaugural meeting and assisted with new Council orientation.
- Began initial stages of updating job descriptions. Reviewed and updated some City policies and rescinded the obsolete ones.

2023 Priorities

- Continue with the RIM implementation and staff training.
- Continue to support newly elected Council members.
- Continue to review and update job descriptions and City policies.
- Begin moving electronic files to new RIM system and SharePoint.



Communications



Bree Seabrook
Communications
Manager

Communication focuses on getting residents the information they need – when and how they want it – and engaging with residents so they can inform the City’s decision making.

In addition, we work closely with all other departments throughout the City to deliver public awareness, advertising, and education campaigns that support Council initiatives and City of Castlegar services, programs, projects and events.

2022 Accomplishments

- Made significant progress on the new website content development to improve usability, online services, and security.
- Supported community engagement and consultation and communications planning for Official Community Plan, Zoning Bylaw and Downtown Design Guidelines updates, Liquid Waste Management Plan, and the rollout of a new Curbside Organics Collection program.
- Gathered community and emergency operations center staff feedback and developed a list of lessons learned and actions to improve.
- Supported the development of an implementation plan for the Economic Development Plan.
- Continued with frequent in-person staff meetings and improved email communication with staff.

2023 Priorities

- Launch the City’s new website in the summer of 2023.
- Implement the communications, engagement and consultation activities to support updating the City’s Official Community Plan, developing a Liquid Waste Management Plan, and expanding the City’s curbside collection services to include organics and yard waste.
- Develop all communications materials to support the rollout of a new Curbside Organics Collection program.
- Improve the way the City communicates about projects, initiatives, and the things that matter most to residents.
- Continue integrating the City’s brand to improve professionalism and consistency.

Key Facts & Stats

Facebook posts
178
7,551 reactions & comments

New followers
564
on Facebook

News stories released
75
and public notices

Quarterly newsletter
4+1
Year in review



Development Services

Development Services ensures that the community grows in a manner that meets the basic needs of all residents by making sure that the community is resilient, connected, inclusive and accessible to everyone.

The department is responsible for sustainability initiatives, community planning and land use regulation, building inspection, business licensing and mapping. This work is guided by the vision and objectives for the community as stated in the City's Community Plan and achieved through facilitation and collaboration with other departments, agencies, community groups, and residents.

Key Facts & Stats

Building permits

166

build value of
\$15,763,272.49



New proposals

123

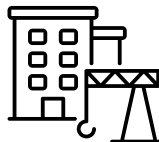
for residential
lots in the City



Housing units

86

approved for
construction



Business Licenses

697

issued for 2022
(and growing)



2022 Accomplishments

- Adopted a new Tax Revitalization Bylaw and Development Cost Charge Bylaw.
- Continue review of the Official Community Plan which includes development of Downtown Area Design Guidelines.
- Completed the transfer of property located at 560 8th Street.
- Adopted a revised Land Acquisition and Disposition Policy.
- Adopted a Sidewalk Vendor Bylaw.
- Continued to monitor improvements to the development approval process. Approval timelines in the City are above standard.
- Continued to work on the scheduling of improvements to Orchard Avenue in order to support future developments.

2023 Priorities

- Launch review of the City's Official Community Plan, Zoning Bylaw and Downtown Design Guidelines.
- Update the City's Housing Needs Report to align with the work currently being done for this project and initiate a Social and Economic Well Being Assessment.
- Continue to promote the Sidewalk Vendor initiative with local business owners.
- Improve communication of development approvals to the community by integrating reporting tools in the City's new website.
- Continue to welcome interested developers to the City and contact them with proposals.



Municipal Services

Municipal Services develops and maintains the City's infrastructure and municipal facilities. Operational areas include roads, sewers, waterlines and parks.

Through the technical expertise and skill of thirty-one individuals, this team implements the City's public works policies, directions and bylaws. The department plans, designs, constructs and maintains all City-owned assets with effective coordination to enhance and maintain service delivery to the community in a cost-effective manner. In addition, the department provides professional services and advice to Council, the public, and the development/building industry on a broad range of items related to planning, building, capital construction, maintenance and operations. The department provides policy and strategic advice to Council and the Chief Administrative Officer.

Key Facts & Stats

Tested backflow assemblies

250



Water meters investigated

100



Average monthly water readings

98%





2022 Accomplishments

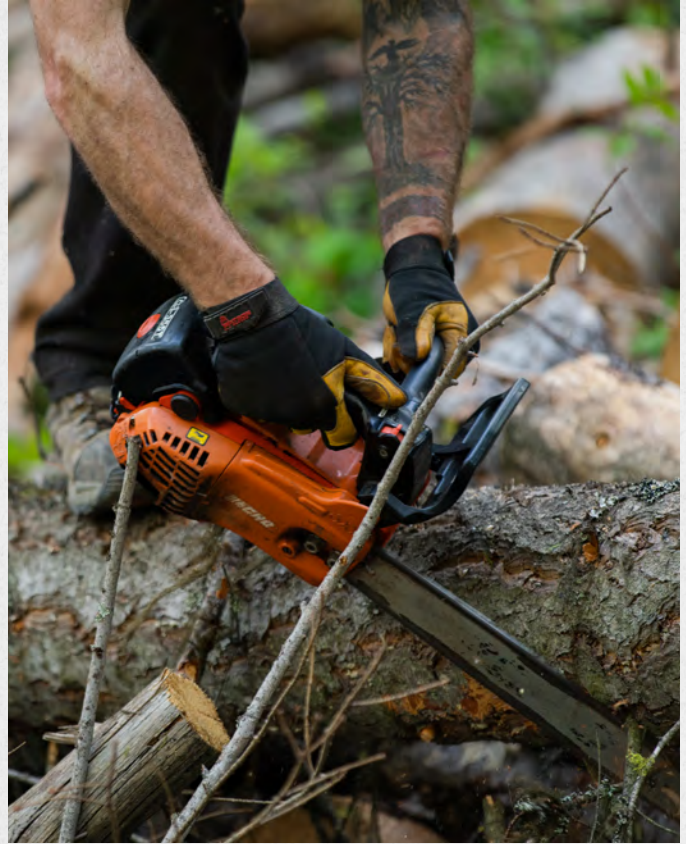
- Initiated the Liquid Waste Management Plan.
- Design of Columbia Avenue Phase 3 Redevelopment project near completion. Construction is deferred to 2025.
- Initiated the Millennium Park Phase 3 project – castle play structure procured.
- Parks Asset Management Plan (to inventory and assess condition of all park infrastructure) is near completion.
- Pavement Management Plan (to prioritize pavement renewal and remediation) is near completion.

2023 Priorities

- Make necessary upgrades at the North Sewage Treatment Plant by installing a UV disinfection system.
- Complete Stage 1 of the Liquid Waste Management Plan.
- Complete the roof replacement at the West Kootenay Regional Airport & Castlegar & District Library.
- Install the Millennium Park & Ponds Castle Play Structure.
- Replace the 37th Street Pressure Reducing Valve Station.
- Develop Engineering Design Guideline (to modernize engineering infrastructure standards) is postponed until 2023.









Protective Services

Castlegar Fire Department operates out of a centrally located fire station at 2161 6th Avenue that was built in 1999 and a satellite station located at the West Kootenay Regional Airport.

The department consists of a Fire Chief, two Deputy Fire Chiefs and 30 Paid-On-Call Officers and Firefighters. This group of dedicated personnel represent the diversity of the community and work every day of the year to ensure the service provides high-quality fire protection and life safety to meet the needs of the community. Our values are diversity, respect, trust, equality, and teamwork. Our team members are our most valuable assets, and we strive for excellence.

2022 Accomplishments

- Issued Request for Quote (RFQ) for replacement extrication equipment.
- Continue to recruit necessary members and complete NFPA training.
- Issued a request for Proposal (RFP) issued for replacement of the 2004 Spartan Engine.
- Activated a new wildfire skid unit funded by Fire Chief's Association of B.C., Union of British Columbia Municipalities and Red Cross grants.
- Worked with the Regional District of Central Kootenay (RDCK) Wildfire Mitigation Specialist on FireSmart Canada and community recognition within the City.
- Continued to engage more neighborhood committees into the FireSmart Initiative Recognition.
- Increased commercial and business inspection levels significantly from 2021.
- Selkirk College completed the prescription and Wildfire mitigation "Fire Smarting" work on public land.
- Continue to develop wildfire education partnerships with other agencies.

2023 Priorities

- Complete purchase of new extrication tools "Jaws of Life" set.
- Complete recruitment process and be fully staffed by spring of 2023.
- Complete and award RFP for new fire engine.
- Continue to work with the RDCK Wildfire Mitigation Specialist on FireSmart Canada and community recognition within the City in 2023.
- Continue the FireSmart Partnership with the RDCK.
- Continue to work towards bringing commercial and business inspections back to pre-pandemic levels.
- Selkirk partnership will complete prescription and mitigation work on Zuckerburg Island in 2023.
- Continue to training City staff in an Emergency Operations Essentials two day course.

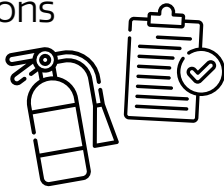


Key Facts & Stats

Commercial and business fire inspections

83

↑48 from 2021



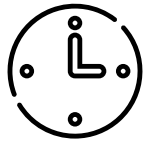
Emergency call responses

809



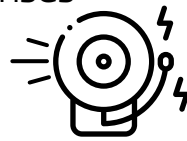
Total paid on-call firefighter hours

5,871



9-1-1 responses

549



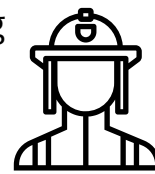
Burning complaint warnings issued

13



Live fire training completed

10



Municipal burning fines issued

2



West Kootenay Regional Airport



Above: Entrance Sign of the West Kootenay Regional Airport.

The West Kootenay Regional Airport is owned and operated by the City of Castlegar.

The Airport is used by a passenger air carrier, general aviators, medevac, and the Southeast Fire Centre which is operated by the Ministry of Forests, Lands, Natural Resource Operations and Rural Development. It provides air travel services for residents throughout the entire West Kootenay region. The West Kootenay Regional Airport is the local gateway to the world and an economic generator for our region.

Key Facts & Stats

Seasonal reliability 


68%

from November to February

Airport passengers 

40,299

↑30,289 from 2021

Annual reliability 

88%

2022 Accomplishments

- Confirmed regulatory compliance with Transport Canada.
- Adjusted the Required Navigational Performance (RNP) approach upon consultation with air carrier and Transportation Canada for local terrain considerations.
- Completed lease benchmark study completed.
- Received a \$2.35 million grant for airside apron expansion.
- Applied for the Strategic Priorities Fund Grant for terminal expansion.

2023 Priorities

- Continue to maintain regulatory compliance.
- Engage industry airline partners to express interest to bring forward to Transport Canada.
- Continue to identify and secure long term leases at market rate.
- Conduct review of West Kootenay Regional Airport Fee Bylaw to ensure it is up to date.
- Plan for terminal upgrade and expansion.
- Leverage other aviation-based granting opportunities through ACAP/BCAAP.



Information Technology



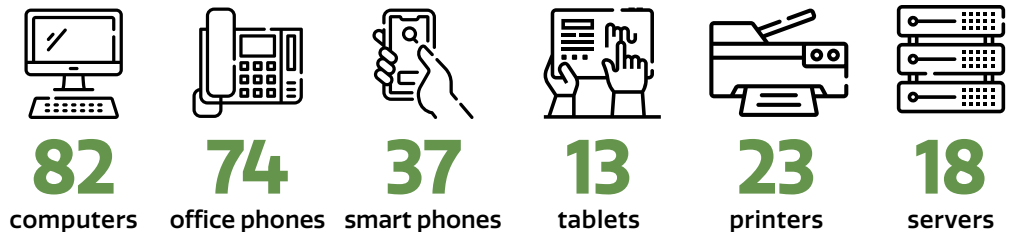
David Bristow
Manager of Information
Technology

The Information Technology (IT) Department builds and maintains technology systems consisting of equipment, software, internet connectivity, and security that deliver the tools needed to facilitate communication within the organization and to the public.

In addition to looking after various equipment and devices, the IT Department also prevents hackers from infiltrating the City's systems on a daily basis.

Key Facts & Stats

The IT Department looks after the following equipment, spread over five municipal buildings:



2022 Accomplishments

- Upgraded firewall, cameras and wireless equipment at West Kootenay Regional Airport.
- Successfully set up the Maestrovision-Zoom hybrid system for broadcasting and recording City Council meetings.
- Implemented the 365 Intune system for securing and managing computers, mobile phones, and tablets.
- Administered multi-factor authentication for securing staff login accounts and City data.
- Set up technology and devices for newly elected City Council members.
- In the past year alone, it has warded off dozens of attempted cyber attacks.

2023 Priorities

- Complete the IT Masterplan report for Council consideration and adoption.
- Implement SharePoint Records and Information Management System (RIM) to support Corporate Services with records management migration process.
- Set up, test, and document an effective disaster recovery process for the City, in case of emergency.
- Improve cellular and Wi-Fi connectivity at Civic Works to facilitate communication.



Financial Services

The Finance Department provides financial expertise, risk management, and guidance to support all City operations.

In addition to leading process improvements, it sets and maintains best financial practices, policies and standards. This department's core services include accounting services, budgeting, long-range financial planning, revenue services, and procurement & risk management.

Key Facts & Stats

Utility bills issued
12,636



Accounts payable invoices processed
5,089



Property tax notices issued
3,241



2022 Accomplishments

- Updated the City's Pre-authorized Property Tax Prepayment Bylaw to facilitate the tax payment process.
- Adopted and implemented the Investment Policy. Continue to work on putting in place other financial policies.
- Continue to transition towards electronic timesheets.

2023 Priorities

- Implement Budget Software Solution to facilitate the City's budgeting process.
- Assist with the roll out of the City's Curbside Organics Program and ensure proper billing of the project.
- Initiate Asset Retirement Obligation for facilities and structures that need to be resigned in the future.
- Update Financial Services content on the City website to support easier navigation and access to information.

Message from the Chief Financial Officer



Ola Oladele, CPA CGA
Chief Financial Officer

It is my pleasure to present the 2022 Annual Report for the City of Castlegar. The Report provides an update on City services, projects, and results of the consolidated financial statements, and Auditor's Report, pursuant to Sections 98 and 167 of the Community Charter.

The audited financial statements in this report have been prepared in the compliance with Section 167 of the *Community Charter*, and in accordance with Canadian Public Sector Accounting Standards. Preparation of the financial statements is the responsibility of Council and management. Management is also responsible for implementing and maintaining a system of internal controls for the safeguarding of assets and to provide reasonable assurance that reliable information is produced for sound decision-making.

The 2022 financial statements were audited by Grant Thornton LLP who conducted an independent examination in accordance with the Canadian auditing standards. In their opinion, the consolidated financial statements present fairly, in all material respects, the consolidated financial position of the City of Castlegar as at December 31, 2022, representing an unqualified audit opinion.

The consolidated statement of financial position presents the total assets and total liabilities of the City at the end of the year.

The consolidated statement of financial position reflects the City's total assets and liabilities at the end of the year. The City's financial assets, including cash investments and accounts receivable, maintained a healthy balance with an increase of \$3.11 million in 2022 (2022 - \$23.5M vs. 2021 - \$20.4M). This increase was primarily driven

by revenues from land and equipment sales, as well as additional revenue from investment income and property tax penalties, which were transferred to reserves.

The City's liabilities, comprising accounts payable, long-term debt, and deferred revenue, increased by \$0.9 million (2022 - \$19.9M vs. 2021 - \$19.0M). The increase in accounts payable and accrued liabilities can be attributed to the timing difference in paying provincial school tax and RMCP invoices. Deferred revenues decreased due to the recognition of British Columbia Air Access Program grants and Airport Relief grants received in 2021. The long-term debt decreased as the City paid off two equipment financing loans and continued meeting its long-term debt obligations.

The City's non-financial assets, including Tangible Capital Assets, work-in-progress, and prepaid expenses, decreased by \$1.68 million (2022 - \$83.41M vs. 2021 - \$85.09M) primarily due to amortization, sale of City lands, and equipment sold through auctions.

The City recognizes the importance of reserve balances in funding future capital projects and coping with unforeseen circumstances like the COVID-19 pandemic. As of the end of 2022, the City's statutory and discretionary reserves totaled \$16.5 million, representing a net increase of \$1.8 million from 2021. These increases were primarily driven by operating surpluses from both the general fund and utilities (water and sewer) funds.

The consolidated statement of operations presents the City's activity during the year and includes all revenues earned and expenses incurred.

The consolidated statement of operations presents the City's activities throughout the year, including all revenues earned and expenses incurred. Overall, the City's revenues and expenses were in line with budgeted figures. It is noteworthy that the City achieved higher-than-budgeted revenues from investment income, licenses, permits, user fees, and gaming host revenue, indicating a recovery from COVID-19. The reopening of Chances Gaming Centre in 2021 played a significant role in this revenue increase, along with user pay services, licenses, and permits.

In conclusion, the City has shown steady growth and a strong recovery from the financial impacts of the COVID-19 pandemic. With healthy reserve balances and a continued focus on efficiency and cost reduction, the City is strategically positioned to provide quality services to its residents and address future unforeseen circumstances successfully.

Regards,

Ola Oladele, CPA CGA
Chief Financial Officer



Above: 2022 Sculpturewalk People's Choice Winner. *Murmuration* by Peter Vogelaar.

Financial Statements





Independent Auditor's Report

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To the Mayor and Council of
City of Castlegar

Opinion

We have audited the financial statements of City of Castlegar (the “City”), which comprise the statement of financial position as at December 31, 2022, and the statements of operations, change in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of City of Castlegar as at December 31, 2022, and its results of operations, its changes in its net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the City in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the City's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the City or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the City's financial reporting process.

Independent Auditor's Report (continued)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the City's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the City to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

The logo for Grant Thornton LLP, featuring the company name in a stylized, cursive script font.

Castlegar, Canada
May 1, 2023

Chartered Professional Accountants

Audited Financial Statements

Statement of Financial Position

AS OF DECEMBER 31, 2022	2022	2021
Financial Assets		
Cash and investment deposits, note 1	\$ 21,057,140	\$ 17,214,850
Taxes and accounts receivable, note 2	2,426,429	3,157,971
Deposit - Municipal Finance Authority, note 3	110,902	110,902
	\$ 23,594,471	\$ 20,483,723
Liabilities		
Accounts payable and accrued liabilities, note 5	4,378,141	2,654,368
Deferred revenue, note 6	2,716,532	3,258,993
Holdbacks, refundable, and other deposits	550,229	475,777
Equipment financing loans, note 7	-	155,815
Reserve - Municipal Finance Authority, note 3	110,902	110,902
Long term debt, note 7	12,156,990	12,356,738
	19,912,794	19,012,593
Net Financial Assets	\$ 3,681,677	\$ 1,471,130
Non Financial Assets		
Tangible capital assets, note 13	81,221,135	83,166,977
Work in progress, note 14	1,932,161	1,616,118
Inventory of supplies	124,073	124,073
Prepaid expenses	134,260	184,235
	\$ 83,411,629	\$ 85,091,403
Accumulated Surplus - note 9	\$ 87,093,306	\$ 86,562,533

Contingencies, note 4

Commitments, note 17

Segmented Information, note 18

Contractual Rights, note 21

The accompanying summary of significant accounting policies and notes are an integral part to these financial statements

Statement of Operations

FOR THE YEAR ENDED DECEMBER 31, 2022	Budget 2022, note 19	Actual 2022	Actual 2021
Revenues			
Taxation, note 10	\$ 11,220,127	\$ 11,331,400	\$ 10,749,056
Government transfers, note 16	1,926,200	2,201,419	2,348,482
Fees and service charges, note 10	5,049,457	5,765,633	4,900,471
Community works funding	831,000	411,692	805,355
Developer contributions	-	198,086	-
Other revenue	1,286,900	1,176,138	536,558
Gain on sale of tangible capital assets	-	484,298	-
Interest and other investment income	65,500	490,856	126,606
	\$ 20,379,184	\$ 22,059,522	\$ 19,466,528
Expenses, note 15			
General government	3,202,934	3,444,656	2,653,954
Environmental development	519,300	536,267	575,528
Transportation and civic works	3,146,645	3,587,236	3,431,254
Waste disposal and recycling	631,758	683,859	653,136
Protection	3,478,237	3,267,829	3,028,313
Public health and welfare	213,250	123,455	132,126
Recreation and culture	1,644,821	1,436,141	1,380,636
Water system	1,112,250	1,106,898	1,187,607
Sewer system	1,065,900	1,603,694	928,951
Storm system	141,900	34,829	39,311
Airport	1,646,647	1,670,877	1,393,908
Interest on long term debt and agreements payable	3,000	134,334	156,804
Amortization	3,862,000	3,898,674	4,038,057
	\$ 20,668,642	\$ 21,528,749	\$ 19,599,585
Annual surplus (deficit)	289,458	530,773	133,057
Accumulated surplus, beginning of year	\$ 86,562,533	\$ 86,562,533	\$ 86,695,590
Accumulated surplus, end of year – note 9	\$ 86,273,075	\$ 87,093,306	\$ 86,562,533

The accompanying summary of significant accounting policies and notes are an integral part to these financial statements

Statement of Change in Net Financial Assets

FOR THE YEAR ENDED DECEMBER 31, 2022	Budget 2022, note 19	Actual 2022	Actual 2021
Annual surplus (deficit)	\$ (289,458)	\$ 530,773	\$ (133,057)
Acquisition of tangible capital assets	(7,666,235)	(2,237,148)	(9,406,626)
Work in progress, construction of tangible capital assets		(316,043)	372,702
Amortization of tangible capital assets	3,862,000	3,898,674	4,038,057
Proceeds on sale of tangible capital assets	-	768,614	-
(Gain) on disposition of tangible capital assets	-	(484,298)	-
Change in inventory of supplies	-	-	-
Change in prepaid expense	-	49,975	(82,043)
Increase (Decrease) in Net Financial Assets	\$ (4,093,693)	\$ 2,210,547	\$ (5,210,967)
Net Financial Assets, beginning of year	\$ 1,471,130	\$ 1,471,130	\$ 6,682,097
Net Financial Assets, end of year	\$ (2,622,563)	\$ 3,681,677	\$ 1,471,130

The accompanying summary of significant accounting policies and notes are an integral part to these financial statements

Statement of Cash Flows

FOR THE YEAR ENDED DECEMBER 31, 2022	2022	2021
Cash provided by (used for):		
Operating Activities		
Annual surplus (deficit)	\$ 530,773	\$ 3,713,681
Change in non cash items:		
Amortization	3,898,674	3,839,550
(Gain) on disposition of tangible capital assets	(484,298)	(677,729)
Decrease (increase) in pre-paid expenses	49,975	(55,506)
Decrease (increase) in inventory of supplies	-	-
Change in financial assets and liabilities:		
Decrease (increase) in taxes and accounts receivable	731,542	(348,202)
Increase (decrease) in accounts payable and accrued liabilities	1,723,773	(288,746)
Increase (decrease) in deferred revenue	(542,461)	518,731
Increase (decrease) in holdbacks, refundable and other deposits	74,452	34,957
	5,982,430	3,739,697
Investing Activities		
Acquisition of tangible capital assets and work in progress	(2,553,191)	(9,033,924)
Proceeds from sale of tangible capital assets	768,614	-
Proceeds from sale of property acquired for taxes	-	-
	(1,784,577)	(9,033,924)
Financing Activities		
Proceeds from long term borrowing	-	7,800,000
Repayment of long term borrowing	(199,748)	(1,546,775)
Proceeds from equipment financing	-	370,000
Repayment of equipment financing obligations	(155,815)	(629,841)
	(355,563)	5,993,384
Increase in cash	3,842,290	699,157
Cash and investment deposits, beginning of year	\$ 17,214,850	\$ 16,515,693
Cash and investment deposits, end of year	\$ 21,057,140	\$ 17,214,850

The accompanying summary of significant accounting policies and notes are an integral part to these financial statements

Notes to the Financial Statements

Significant Accounting Policies

The Corporation of the City of Castlegar (the "City") is incorporated by Letters Patent under the laws of British Columbia and its principal activities include the provision of local government services to residents of the incorporated area. These include administrative, protective, infrastructure, environmental, planning, building, recreational, waterworks, sanitary sewer and storm services.

The following is a summary of significant accounting policies of the City:

a. Basis of Presentation

The financial statements of the City of Castlegar are the responsibility of, and prepared by, management in accordance with Canadian Public Sector Accounting Standards (PSAS). The financial statements include the result of operations for all functions.

b. Investment Deposits are Recorded at Cost.

c. Inventories are Recorded at the Lower of Cost, Determined on a First in, First out Basis, or Replacement Cost.

d. Tangible Capital Assets

Purchased or constructed tangible capital assets are recorded at cost in the period they are put into use. The cost of a tangible capital asset includes the purchase price and other acquisition costs such as installation costs, design and engineering fees, legal fees, survey costs, site preparation costs, freight charges, transportation, insurance costs, and duties. Contributed tangible capital assets are recorded at fair value at the date of the contribution. Amortization is provided on a straight-line basis over their estimated useful lives, as follows:

Asset

Buildings	10-70 years
Roads and road features	15-40 years
Water	10-60 years
Storm sewers	40-50 years
Parks and recreation	5-25 years
Traffic control and lighting including airport hazard beacons	15 years
Vehicles and equipment	6-25 years
Sanitary sewers	5-50 years
Fibre optics cable	20 years
Furniture and office equipment	10 years
Technology and computer equipment	5-10 years
Other	5-40 years

Repairs and maintenance costs are charged to expense. Betterments which extend the estimated life of an asset and enhance the service potential of capital assets are capitalized.

When a tangible capital asset no longer contributes to the City's ability to provide services, its carrying amount is written down to its residual value with no reversals of such write downs in subsequent periods.

The City holds and maintains a collection of eighteen sculptures as works of art. Works of art, artifacts, cultural and historical assets are not recorded as assets in the financial statements.

e. Use of Estimates

The preparation of financial statements in accordance with Canadian Generally Accepted Accounting Principles requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenue and expenses as well as disclosure of contingent assets and liabilities in the financial statements. Actual results may differ from these estimated amounts. Significant areas requiring the use of management estimates include the determination of the estimated useful life of tangible capital assets and accrued liabilities included in accounts payable and accrued liabilities.

f. Financial Instruments

The City carries several financial instruments. The fair value of these assets and liabilities approximate their carrying values. Unless otherwise noted, it is management's opinion that the City is not exposed to significant interest, currency or credit risk arising from these financial instruments.

g. Expenses

Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the creation of a legal obligation to pay.

h. Budget Figures

The budget figures are from the Annual Five Year Financial Plan Bylaw adopted by May 15 of each year. Subsequent amendments to the Five Year Financial Plan may have been made by Council to reflect budgetary changes as required by Council.

i. Basis of Accounting

The financial statements are prepared using the accrual basis of accounting.

j. Revenue Recognition

Unrestricted grants and contributions are recognized as revenue in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted grants or contributions received under funding agreements which relate to a subsequent period are recognized as revenue in the period in which the resources are used for the purpose or purposes specified. Funding received before this criterion has been met, is reported as deferred revenue on the statement of financial position until the period in which the specified purpose or related expense is incurred.

Taxation revenue is recognized as revenue in the year it is levied. Fees and service charges and other revenue are recognized when the services are rendered.

Community works funding is recognized when received or receivable.

Interest and other investment income is recorded on the accrual basis and recognized when earned.

k. Government Transfers

Government transfers, which include legislative grants, are recognized in the financial statements in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amount can be made.

l. Contaminated Sites

Accrued liabilities for the costs to remediate a contaminated site are recognized when an environmental standard exists, contamination exceeds the standard, the City has responsibility for remediation, future economic benefits will be given up and a reasonable estimate can be made

Management has assessed its potential liabilities including, sites that are no longer in productive use and sites which the City accepts responsibility. There are no such sites that had contamination in excess of an environmental standard which required remediation at this time, therefore no liability was recognized as at December 31, 2022.

1 Cash and Investment Deposits

Cash and investment deposits are held in Canadian Chartered Bank current bank accounts earning interest at a rate of prime minus 1.75% and in a short-term Municipal Finance Authority (MFA) money market fund. Included in cash and investment deposits is \$2,003,681(2021 - \$2,759,718) held for statutory reserves.

The Canada Deposit Insurance Corporation (CDIC) insures each of the Canadian Chartered Bank current accounts up to \$100,000. The aggregate funds held in one account may exceed the CDIC insured limit from time to time and funds held by the institution may not be covered by CDIC insurance. The MFA money market funds are not insured. Management does not anticipate any material effect on the financial position of the City as a result of this concentration.

2 Taxes and Accounts Receivable

	2022	2021
Taxes, current	\$ 525,032	\$ 327,576
Taxes, arrears	153,773	190,246
Province of British Columbia	(5,545)	1,039
Federal Government	114,199	225,267
Other Receivables	1,638,970	2,413,843
	\$ 2,426,429	\$ 3,157,971

3 Deposit and Reserve – Municipal Finance Authority

The City issues its debt instruments through the MFA. As a condition of these borrowings, a portion of the debenture proceeds are withheld by the MFA as a debt reserve fund. The City also executes demand notes in connection with each debenture whereby the City may be required to loan certain amounts to the MFA. The details of the cash deposits and demand notes at year end are as follows:

	2022	2021
Demand notes	69,387	69,387
Cash deposits	41,515	41,515
	\$110,902	\$110,902

4 Contingencies

Regional District of Central Kootenay Debt

Regional District debt is, under the provisions of the *Local Government Act* and the *Community Charter*, a direct joint and severable liability of the District and each City within the District, including the City of Castlegar.

Claims for Damages

Certain claims, suits, and complaints arising in the ordinary course of operations have been filed or are pending against the City. The City cannot predict, with any certainty, the outcome of such litigation. Management is of the opinion, based upon information presently available, that it is unlikely that any liability, to the extent not provided through insurance or otherwise, would be material in relation to the City's financial position.

5 Accounts Payable and Accrued Liabilities

	2022	2021
Province of British Columbia	1,122,194	9,726
Regional and other levels of government	78,220	(6,927)
Other payables	2,193,690	1,909,361
Wages, vacation, sick and banked liabilities	984,038	742,209
	\$4,378,141	\$2,654,368

6 Deferred Revenue

a.	2022	2021
Development cost charges, note 11	1,850,240	1,765,146
Prepaid taxes	749,250	894,082
Prepaid utility rates	47,273	36,871
Other	69,769	562,894
	\$2,716,532	\$3,258,993

b. Restricted flows

In "Other" Deferred Revenue is certain government transfers with certain restrictions that have not been realized in fiscal 2022. Deferred Revenues will be recognized in the year that the approved project is undertaken. The following provides a summary of funds received that are included in "Other" Deferred Revenue on the Statement of Financial Position.

	Airfield Lighting BCAA Grant	BC Air Access Grant	Kootenay Gallery of Art & Affordable Housing	Regional Parks Plan	4x2 Plow Truck Replacement, ACAP Grant
December 31, 2021	375,000	180,000	-	-	-
Externally restricted inflows	-	-	56,250	350,000	399,000
Revenue earned	(375,000)	(180,000)	(4,000)	(350,000)	(399,000)
December 31, 2022	-	-	\$ 52,250	-	-

7 Equipment Financing Loans, Long-Term Debt and Temporary Borrowing

a. Equipment Financing Loans

Equipment financing loans are demand loans payable to the MFA in monthly principal and interest payments and are approved under section 175 of the Community Charter. The following equipment loans are outstanding:

	2022	2021
Monthly installments of \$1,264, paid off during the year	-	58,351
Monthly installments of \$2,049, paid off during the year	-	97,465
	-	\$ 155,815

b. Long-Term Debt and Temporary Borrowing

The City issues debt instruments through the MFA, pursuant to loan security issuing bylaws under the authority of section 179 of the *Local Government Act*, to finance certain capital expenditures. Debenture debt principal is disclosed net of sinking fund balances managed by the MFA.

The City has temporary borrowing through the MFA. Temporary borrowing financing agreements provide cash flow for ongoing projects, with a maximum term of five years during which the regular principal payments are not required. These loans must either be repaid or converted to long-term borrowing through a debenture issue at maturity, with interest at a variable rate calculated daily and payable monthly. The interest rate as at December 31, 2022 was 4.77% (2021 - 0.97%).

	2022	2021
Temporary borrowing repayable to MFA, matures in the year 2026	6,200,000	6,200,000
Debenture debt repayable to the MFA, through semi annual payments of \$41,790 in April (principal & interest) and \$9,648 in October (interest only). The existing debenture matures in the year 2041 and annual interest payable is \$19,297	768,558	800,700
Debenture debt repayable to the MFA, through semi annual payments of \$40,267 in April (principal & interest) and \$13,608 in October (interest only). The existing debenture matures in the year 2042 and annual interest payable is \$27,216	830,460	860,465
Debenture debt repayable to the MFA, through semi annual payments of \$124,884 in April (principal & interest) and \$40,782 in October (interest only). The existing debenture matures in the year 2044 and annual interest payable is \$81,564	2,806,349	2,895,573
Debenture debt repayable to the MFA, through semi annual payments of \$67,658 in April (principal & interest) and \$19,280 in October (interest only). The existing debenture matures in the year 2046 and annual interest payable is \$38,560	1,551,623	1,600,000
	\$12,156,990	\$12,356,738

c. Future Payments

Future minimum principal payments and actuarial additions on the long-term debt and temporary borrowing for the next five years and thereafter, including actuarial adjustments, are due as follows:

	Principal
2023	205,138
2024	210,674
2025	216,363
2026	6,422,209
2027	228,215
Thereafter and actuarial	4,874,391
	\$12,156,990

8 Reserve Funds

	2022	2021
Statutory reserves, note 9		
Cemetery Maintenance Fund	396,211	382,500
Regional Infrastructure	426,334	368,075
Property Tax Sale	(3,614)	113,958
Equipment Replacement	1,049,199	694,935
Parkland Acquisition	392,841	72,318
Cemetery Replacement Fund	12,252	7,034
Community Works Fund	1,391,170	1,573,853
Land Sale	(48,396)	(183,702)
	\$3,615,997	\$3,028,971
Operating reserves, note 9		
General fund	5,265,005	4,914,996
Water fund	4,347,748	3,483,034
Sewer fund	1,644,920	1,939,141
Storm fund	1,400,549	905,389
Airport fund	247,853	512,415
	\$12,906,075	\$11,754,975
	\$16,522,072	\$14,783,946

Statutory reserves funds represent amounts that are restricted by the *Community Charter* and associated municipal bylaws. The funds are set aside for the specific purpose stipulated and can only be used for this purpose.

Operating reserves represent amounts that are set aside for anticipated future expenditures. The funds are not governed by bylaw and are not restricted.

In February 2021, council adopted Bylaw 1339 Reserve Fund Establishment. The Regional Infrastructure Reserve was separated from Development Reserve, and the Community Works Funding was re-allocated from Development Reserve to the Community Works fund. Parkland Acquisition was separated from Land Sale. The Civic Fund and Development Reserve fund are no longer in-use.

9 Accumulated Surplus

	2022	2021
Equity in tangible capital assets	70,996,306	72,270,542
Statutory reserve funds, note 8	3,615,997	3,028,971
Operating reserve funds, note 8	12,906,075	11,754,975
Current funds	(425,072)	(491,955)
	\$ 87,093,306	\$ 86,562,533

Equity in tangible capital assets represents the net book value of total tangible capital assets, plus work in progress, less long term debt obligations assumed to acquire tangible capital assets.

10 Taxation and Fees and Services Revenues

Taxation and fees and services revenues comprise the following amounts raised:

	2022		2021	
Collection for City purposes:				
General	9,915,925	39%	9,354,787	40%
Parcel Tax	539,550	2%	542,250	2%
Grants in lieu of taxes	875,925	4%	852,019	4%
	\$ 11,331,400	45%	\$ 10,749,056	45%
Waste disposal fees	398,101	2%	381,121	2%
Other fees and service charges	679,761	3%	626,158	3%
Water utility fees	2,184,991	9%	2,055,210	9%
Sewer utility fees	1,635,325	6%	1,542,154	7%
Airport fees	867,455	3%	295,828	1%
	\$ 5,765,633	23%	\$ 4,900,471	21%
Total for City purposes	\$ 17,097,033	67%	\$ 15,649,527	66%

The City is required to collect taxes on behalf of and transfer to the following government agencies:

	2022		2021	
Province of BC – School taxes				
Residential	2,487,419	10%	2,448,227	10%
Non-residential	2,165,777	9%	2,098,412	9%
	\$ 4,653,196	19%	\$ 4,546,639	19%
Regional District of Central Kootenay	3,013,781	12%	2,873,554	12%
Regional Hospital Districts	454,000	2%	472,428	2%
B.C. Assessment Authority	147,630	1%	142,954	1%
Municipal Finance Authority	499	0%	428	0%
	3,615,910	14%	3,489,364	15%
Total for Other Governments	8,269,106	33%	8,036,003	34%
Total Taxation	\$ 25,366,139	100%	\$ 23,685,530	100%

11 Development Cost Charges

The City collects development cost charges in accordance with the Local Government Act and the City's Development Cost Charge Bylaw. These funds must be used for specific purposes as stipulated by the *Local Government Act* and the Municipal Development Cost Charges Bylaw.

	Total	Road	Water	Sewer	Drainage	Open Space
Balance, beginning of year	1,765,146	906,087	255,656	523,441	56,932	23,030
Interest earned	34,356	17,636	4,976	10,188	1,108	448
Contributions	50,738	28,338	7,277	13,962	69	1,092
Transfers to Capital						
General	-	-	-	-	-	-
Water	-	-	-	-	-	-
Sewer	-	-	-	-	-	-
Balance, end of year	\$1,850,240	\$952,061	\$267,909	\$547,591	\$58,109	\$24,570

12 Pension Liability

The City and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2021, the plan has about 227,000 active members and approximately 118,000 retired members. Active members include approximately 42,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The City paid \$431,375 (2021 - \$440,231) for employer contributions to the plan in fiscal 2022.

The next valuation will be as at December 31, 2024, with results available in 2025.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

13 Schedule of Tangible Capital Assets – As at December 31, 2022

	Land	Buildings	Equipment/ Furniture/ Vehicles	Engineering Structures				Other Tangible Capital Assets	2022 Total
				Water	Sewer	Roads	Drainage		
Cost									
Opening Balance	\$14,833,054	\$17,727,058	\$14,812,242	\$32,066,785	\$26,679,494	\$44,578,081	\$9,205,289	\$7,031,276	\$166,933,275
Add: Additions	-	-	704,076	123,216	80,552	1,068,400	260,904	-	2,237,148
Less: Disposals	281,644	25,734	1,710,761	-	-	-	-	-	2,018,139
Less: Write-downs	-	-	-	-	-	-	-	-	-
Closing Balance	14,833,054	17,701,324	13,805,557	32,190,001	26,760,046	45,646,481	9,466,193	7,031,276	167,152,284
Accumulated Amortization									
Opening Balance	-	10,150,071	10,513,734	16,730,737	15,728,882	21,113,684	5,704,905	3,824,285	83,766,298
Add: Amortization	-	377,939	781,020	821,114	669,356	796,953	111,911	340,381	3,898,674
Less: Acc. Amortization on Disposals	-	23,832	1,709,990	-	-	-	-	-	1,733,822
Closing Balance	-	10,504,178	9,584,764	17,551,851	16,398,238	21,910,637	5,816,816	4,164,666	85,931,150
Net Book Value for year ended December 31, 2022	\$14,551,410	\$7,197,146	\$4,220,793	\$14,638,150	\$10,361,808	\$23,735,844	\$3,649,377	\$2,866,610	\$81,221,135
Net Book Value for year ended December 31, 2021	14,833,054	7,576,987	4,298,508	15,336,048	10,950,612	23,464,397	3,500,384	3,206,991	83,166,977

13 Schedule of Tangible Capital Assets – As at December 31, 2021

	Land	Buildings	Equipment/ Furniture/ Vehicles	Engineering Structures				Other Tangible Capital Assets	2021 Total
				Water	Sewer	Roads	Drainage		
Cost									
Opening Balance	\$14,082,532	\$17,018,050	\$14,521,745	\$30,485,352	\$26,613,715	\$39,833,235	\$8,830,700	\$6,234,486	\$157,619,813
Add: Additions	750,522	709,008	383,661	1,581,433	65,779	4,744,845	374,588	796,790	9,406,626
Less: Disposals	-	-	93,164	-	-	-	-	-	93,164
Less: Write-downs	-	-	-	-	-	-	-	-	-
Closing Balance	14,833,054	17,727,058	14,812,242	32,066,785	26,679,494	44,578,081	9,205,289	7,031,276	166,933,275
Accumulated Amortization									
Opening Balance	-	9,712,775	9,866,396	15,886,720	15,059,519	20,228,442	5,592,493	3,475,060	79,821,405
Add: Amortization	-	437,296	740,502	844,017	669,363	885,242	112,412	349,225	4,038,057
Less: Acc. Amortization on Disposals	-	-	93,164	-	-	-	-	-	93,164
Closing Balance	-	10,150,071	10,513,734	16,730,737	15,728,882	21,113,684	5,704,905	3,824,285	83,766,298
Net Book Value for year ended December 31, 2021	\$14,833,054	\$7,576,987	\$4,298,508	\$15,336,048	\$10,950,612	\$23,464,397	\$3,500,384	\$3,206,991	\$83,166,977
Net Book Value for year ended December 31, 2020	14,082,532	7,305,275	4,655,349	14,598,632	11,554,196	19,604,793	3,238,207	2,759,426	77,798,408

14 Work-in-progress

Work in progress are tangible capital assets that are not being amortized because they are under construction. Work in progress will be included in the tangible capital asset inventory and amortized when the project is complete and operating at full capacity. The book values of work in progress and their expected in-service dates are as follows:

	2022	2021	Expected in-service date
Airport Required Navigational Performance	793,247	754,247	2024
Pressure Reducing Valves/Confined Space Elimination	257,790	224,118	2023
Columbia Ave Phase III	214,889	-	2026
Millennium Park & Ponds Upgrade Phase III	208,824	-	2023
Orchard Avenue Phase 2	71,610	-	2026
Taxiway B Expansion	61,052	-	2024
Lift Station Kiosk	56,634	-	2023
MCC Meadowlark Upgrades	50,942	30,095	2023
Airport & Library Roof Replacement	49,061	-	2023
Blueberry Fire System Upgrades	37,290	-	2023
North Sewer Lagoon Safety Fence	33,760	33,760	2023
2nd and 5th Avenue Storm Sewer	24,603	24,603	2023
2nd Ave Wall and Road Upgrade	20,921	20,921	2023
Website Upgrades	15,000	-	2023
Airport Land Plan	10,007	10,007	2023
Schulte Crescent Storm Project	9,011	9,011	2023
Highland Booster	7,568	7,568	2023
Civic Works Washbay & Pipe Racks	6,173	6,173	2025
South Sewage Treatment Plant Cover All Building	3,780	3,780	2023
Castlegar River Estates Subdivision	-	326,022	-
City Wide Signage	-	165,814	-
	\$1,932,162	\$1,616,118	

15 Expenses by Object

	2022	2021
Salary, wages and taxable employee benefits	6,869,138	6,326,004
Materials, goods, utilities, services, contracts	10,626,603	9,078,720
Amortization	3,898,674	4,038,057
Interest on long term debt and agreements payable	134,334	156,804
Total Expenses	\$ 21,528,749	\$ 19,599,585

16 Government Transfers

In 2022, the City received and recorded as revenue the following transfers:

	2022	2021
Provincial Unconditional Transfers		
Traffic Fine Revenue Sharing Grant	60,142	95,539
Small Community Grant	575,000	455,000
Climate Action Revenue Incentive Program	96,082	24,522
COVID-19 Safe Restart Grant, note 21	-	-
	\$ 731,224	\$ 575,061
Provincial Conditional Transfers		
Airfield Edge Lighting	375,000	-
COVID-19 Airport Relief Grant	180,000	720,000
	\$ 555,000	\$ 720,000
Federal Conditional Transfers		
Plow Truck Replacement, ACAP	399,000	-
Other Conditional Transfers	117,848	179,060
	\$ 516,848	\$ 179,060
Regional and Other External Conditional Transfers		
Kootenay Gallery of Art and Affordable Housing	-	390,000
Other Conditional Transfers	398,347	484,361
	\$ 398,347	\$ 874,361
Total Government Transfers	\$ 2,201,419	\$ 2,348,482

17 Contracts and Commitments

West Kootenay Regional Airport

In October 2021, the City and Dexterra Integrated Facilities Management entered into a five-year agreement to operate and maintain the West Kootenay Regional Airport.

The terms of the contract require that Dexterra Integrated Facilities Management provide all labour, materials, superintendence and other services necessary to provide operations and maintenance services at the Airport.

Minimum payments required under the contract with Dexterra Integrated Facilities Management are as follows:

Year	Amount
2023	661,951
2024	674,630
2025	687,563
2026	583,962
2026	583,962

Capital Projects

In 2022, Parkworks Solutions Corp. was awarded a contract by the City to design, supply and deliver a large wooden castle play structure at Millennium Park, valued at \$827,483 plus taxes.

18 Segmented Information

The City of Castlegar is a diversified municipal government institution that provides a wide range of services to its citizens such as police, fire, water, sewer and roads maintenance. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

General Government Services:

This item is related to the revenues and expenses that relate to the operations of the Municipality itself and cannot be directly attributed to specific segments.

Protection Services:

Protection Services is comprised of police services, fire protection, municipal emergency programming, building inspection and animal control. The police services department is responsible for ensuring the safety of the lives and property of citizens, preserving the peace and good order, preventing crimes from occurring, detecting offenders, and enforcing the law. Police services are contracted, under a Municipal Police Service Agreement with the Province of British

Columbia, to the Royal Canadian Mounted Police. The Fire Department is responsible for providing fire suppression services, fire prevention programs, training and education. The members of the fire department consist of a Fire Chief, a Deputy Fire Chief and a number of volunteer fire fighters. Building inspection ensures an acceptable quality of building construction and maintenance of properties through enforcement of construction codes, building standards, and bylaws for the protection of occupants.

Transportation and Civic Works:

The Department of Transportation and Civic Works is responsible for the delivery of municipal public works services relating to the development and maintenance of roadway systems, the maintenance and development of parks and open space, street lighting, and storm sewer systems.

Waste Disposal and Recycling:

Waste disposal and recycling consists of providing waste disposal services to citizens.

Public Health and Welfare:

Public Health and Welfare consists of the operation, maintenance, and development of a public cemetery and community health care initiatives.

Environmental Development Services:

The Environmental Development Services Department provides a diverse bundle of services such as city planning, urban development for business interests, environmental concerns, and downtown planning. It facilitates economic development by providing services for the approval of all land development plans, and the application and enforcement of zoning by-laws. It processes building permits and business licenses, develops the City's geographic information systems and provides bylaw enforcement services.

Recreation and Cultural Services:

The municipality owns facilities which house The Castlegar and District Heritage Museum, The Kootenay Gallery of Arts, The Doukhobor Discovery Centre and The Castlegar and District Public Library. The City also provides funding to these organizations. The Recreation and Cultural Services also provides maintenance of City parks.

Water, Sewer and Storm:

The Water Service provides the City's drinking water. The Sewer Service processes and cleans sewage. The Storm Services provides storm water drainage.

Airport:

The City owns and operates the West Kootenay Regional Airport. Operation and maintenance of the Airport is contracted to a third party (note 17).

18 Schedule of Segment Disclosure – For the Year Ended December 31, 2022

	General Government Services	Protection Services	Transportation and Civic Works	Waste Disposal and Recycling	Public Health and Welfare	Environmental Development Services	Recreation and Cultural Services	Water, Sewer and Storm	Airport	2022 Total
Taxation	1,780,205	2,636,590	5,146,936	-	73,363	285,950	1,408,356	-	-	11,331,400
Government Grants	7,500	635,142	-	-	11,485	96,082	368,166	16,197	1,066,848	2,201,419
Community works funding	411,692	-	-	-	-	-	-	-	-	411,692
Fees and charges	269,919	59,212	9,828	546,062	38,607	154,235	-	3,820,316	867,455	5,765,633
Other revenue	1,596,460	63,976	50,729	-	-	-	-	147,357	-	1,858,522
Interest, actuarial, other income	391,688	-	-	-	-	-	-	89,949	9,219	490,856
	4,457,464	3,394,920	5,207,493	546,062	123,455	536,267	1,776,522	4,073,819	1,943,522	22,059,522
Salaries and benefits	2,162,988	1,134,324	1,507,342	67,291	72,120	293,375	489,050	992,395	150,253	6,869,138
Goods and services	1,281,668	2,133,505	2,079,894	616,568	51,335	242,892	947,091	1,753,026	1,520,624	10,626,603
Interest and Other Charges	134,334	-	-	-	-	-	-	-	-	134,334
Amortization	377,942	127,091	1,620,257	-	-	-	340,381	1,328,398	104,603	3,898,674
	3,956,932	3,394,920	5,207,493	683,859	123,455	536,267	1,776,522	4,073,819	1,775,480	21,528,749
Annual Surplus (Deficit)	\$ 500,532	-	-	\$(137,797)	-	-	-	-	\$ 168,042	\$ 530,773

19 Budget

The Financial Plan (Budget) Bylaw adopted by Council on February 7, 2022 was not prepared on a basis consistent with that used to report actual results (Public Sector Accounting Standards). The budget was prepared on a modified accrual basis while Public Sector Accounting Standards now require a full accrual basis. The budget figures anticipated use of surpluses accumulated in previous years to reduce current year expenditures in excess of current year revenues to \$nil. In addition, the budget expensed all tangible capital expenditures rather than including amortization expense. As a result the budget figures presented in the statements of operations and change in net financial assets (debt) represent the Financial Plan adopted by Council on May 19, 2020 with adjustments as follows:

	2022
Financial Plan (budget) Bylaw surplus for the year	-
Budgeted Transfers	(2,488,893)
Amortization	(3,862,000)
Debt Proceeds	(965,000)
Capital expenditures	7,666,235
Debt Principal Repayments	-
Internal Recharges	(639,800)
Bylaw Unbalanced	-
Budgeted surplus per statement of operations	\$(289,458)

20 COVID-19 Impact on City Operations

In 2020, the City received a \$2,184,000 COVID-19 Safe Restart Grant from the province as part of its response to the COVID-19 pandemic. The purpose of this grant is to support local governments as they deal with increased operating costs and lower revenue due to COVID-19. It will also ensure local governments can continue to deliver the services people depend on in their communities throughout the pandemic and the post-COVID recovery period. Eligible costs are response costs related to COVID-19 and include, but are not limited to the following:

- Facility reopening and operating costs
- Emergency planning and response costs
- Protective services and bylaw enforcement costs
- Programs that support vulnerable populations
- Computer and other electronic technology costs
- Budgeted revenues that have not been collected

21 Contractual Rights

The City has leased multiple properties to third parties with the following terms:

Lease Expiry Date	Minimum Annual Lease Payment
Friday, February 28, 2025	39,440
Wednesday, April 1, 2054	38,244
Thursday, July 31, 2025	12,968

Supplementary Financial Statements

1 Reserve Fund Balance Sheets – As at December 31, 2022 (unaudited)

	Regional Infrastructure		Development		Community Works Fund		Equipment Replacement		Parkland Acquisition	
	2022	2021	2022	2021	2022	2021	2022	2021	2022	2021
Assets										
Cash and deposits	454,536	1,523,199	-	-	-	-	711,013	666,372	-	-
Due from other funds	(28,202)	(1,155,124)	1,391,169	1,573,853	-	-	339,112	28,563	392,841	72,318
	\$ 426,334	\$ 368,075	\$ 1,391,169	\$ 1,573,853	-	-	\$ 1,050,125	\$ 694,935	\$ 392,841	\$ 72,318
Liabilities and fund balances										
Liabilities										
Due to other funds	-	-	-	-	-	-	-	-	-	-
Fund Balances										
Balance, beginning of year	368,075	-	1,573,853	-	-	1,512,576	694,935	661,728	72,318	-
Re-classification of reserves	-	317,072	-	1,190,997	-	(1,512,576)	-	59,292	-	72,090
Balance, beginning of year, revised	368,075	317,072	1,573,853	1,190,997	-	-	694,935	721,020	72,318	72,090
Contributions	50,000	50,000	411,692	805,355	-	-	534,932	46,216	318,900	-
Interest on investments	8,259	1,003	35,317	3,766	-	-	15,151	4,645	1,623	228
Sale of Assets	-	-	-	-	-	-	-	-	-	-
Transfers to operating funds	-	-	-	-	-	-	-	-	-	-
Transfers to capital funds	-	-	(629,693)	(426,265)	-	-	(195,819)	(76,946)	-	-
Balance, end of year	426,334	368,075	1,391,169	1,573,853	-	-	1,049,199	694,935	392,841	72,318
	\$ 426,334	\$ 368,075	\$ 1,391,169	\$ 1,573,853	-	-	\$ 1,049,199	\$ 694,935	\$ 392,841	\$ 72,318

Land Sales		Civic Improvement		Property Tax Sale		Cemetery Maintenance		Cemetery Replacement		Total	
2022	2021	2022	2021	2022	2021	2022	2021	2022	2021	2022	2021
76,801	204,620	-	12	23	5,564	368,460	359,784	170	167	1,611,004	2,759,718
(124,841)	(388,321)	-	-	(3,630)	108,395	28,250	22,716	12,082	6,867	2,006,781	269,268
\$ (48,040)	\$ (183,701)	-	\$ 12	\$ (3,607)	\$ 113,959	\$ 396,710	\$ 382,500	\$ 12,252	\$ 7,034	\$ 3,617,785	\$ 3,028,986
-	-	-	-	-	-	-	-	-	-	-	-
(183,702)	1,185,103	-	12	113,958	5,525	382,500	357,455	7,034	248	3,028,971	3,722,647
-	(379,061)	-	-	-	-	-	-	-	-	-	(252,186)
(183,702)	806,042	-	12	113,958	5,525	382,500	357,455	7,034	248	3,028,971	3,470,461
288,020	73,456	-	-	-	-	-	-	-	-	1,603,544	975,027
5,834	8,312	-	-	125	39	8,176	2,508	3	1	74,489	20,502
-	-	-	-	-	-	5,535	6,698	5,215	6,785	10,750	13,483
-	-	-	-	-	108,394	-	-	-	-	-	108,394
(158,548)	(1,071,512)	-	-	(117,697)	-	-	15,840	-	-	(1,101,757)	(1,558,883)
(48,396)	(183,702)	-	12	(3,614)	113,958	396,211	382,500	12,252	7,034	3,615,997	3,028,984
\$ (48,396)	\$ (183,702)	-	\$ 12	\$ (3,614)	\$ 113,958	\$ 396,211	\$ 382,500	\$ 12,252	\$ 7,034	\$ 3,615,997	\$ 3,028,984

2 Schedule of Government Grants (unaudited)

FOR THE YEAR ENDED DECEMBER 31, 2022		Budget 2022	Actual 2022	Actual 2021
Operating Funds				
General Fund				
Small Communities Protection	Provincial	450,000	575,000	455,000
Age Friendly Grant	UBCM	-	-	(10,500)
Climate Action Program	Provincial	25,000	96,082	24,522
Traffic	Provincial	70,000	60,142	95,539
Storm Sewer Project	Provincial	-	-	-
MIABC Risk Management Grant	MIABC	-	7,500	-
COVID-19 Safe Restart Grant	Provincial	-	-	-
Community Works Funding	Federal	831,000	411,692	805,355
Regional Parks Cost Sharing	RDCK	350,000	350,000	350,000
Dr Recruitment	RDCK	25,000	11,485	19,318
Emergency Social Services Partnership	RDCK	-	-	30,909
Kootenay Gallery of Art and Affordable Housing	CBT	-	-	2,000
Fire Services Equipment	FCABC	-	-	20,000
Canada Day		-	5,000	2,000
80% of BC Energy Step Code	Fortis	-	13,166	70,634
Millennium Park & Ponds Upgrade	Provincial	618,000	-	-
Library Roof Replacement		323,200	-	-
Fleet Management Plan	FCM	65,000	-	-
		\$ 2,757,200	\$ 1,530,067	\$ 1,864,777
Capital Funds				
General Fund				
Kootenay Gallery of Art and Affordable Housing	CBT	-	-	390,000
		-	-	\$ 390,000
Sewer Fund				
Wastewater Consolidation	Provincial	-	10,000	-
Septage Handling Facility Study	Provincial	-	6,197	-
		-	\$ 16,197	-
Airport				
Airport	Federal	-	292,848	899,060
ACAP	Federal	-	399,000	-
Airfield Edge Lighting	Other	-	375,000	-
		\$ -	\$ 1,066,848	\$ 899,060
		\$ 2,757,200	\$ 2,613,112	\$ 3,153,837

3 Current Fund Departmental Expenditures (unaudited)

FOR THE YEAR ENDED DECEMBER 31, 2022	Budget 2022	Actual 2022	Actual 2021
General Fund			
General Government Services			
Legislative	363,000	334,591	307,437
Administrative	1,126,700	1,097,572	910,182
Treasury Management	1,145,250	1,282,556	854,880
Other General Administration	432,980	488,284	408,816
Other General Government	135,004	241,653	172,639
	\$3,202,934	\$3,444,656	\$2,653,954
Transportation and Civic Works			
Common Services	1,365,120	1,785,054	1,701,594
Road Transport	1,781,525	1,802,182	1,729,660
	\$3,146,645	\$3,587,236	\$3,431,253
Waste Disposal and Recycling			
Garbage and Waste Collection	379,558	425,355	410,504
MMBC Recycling	131,000	134,197	134,222
Yard Waste Program	113,700	112,693	101,415
Bear Aware	7,500	11,614	6,996
	\$631,758	\$683,859	\$653,137
Protection Services			
Police Protection	2,321,837	2,102,377	1,776,079
Fire Protection	900,950	833,542	881,559
Emergency Measures	24,900	38,485	71,796
Building Inspector	172,700	245,220	261,576
Animal and Pest Control	57,850	48,205	37,303
	\$3,478,237	\$3,267,829	\$3,028,314
Public Health and Welfare			
Cemetery	163,250	98,361	93,490
Health Care Initiatives	50,000	25,094	38,636
	\$213,250	\$123,455	\$132,125
Environmental Development Services			
Planning, Zoning and Development	519,300	536,267	575,528
	\$519,300	\$536,267	\$575,528
Recreation and Cultural Services			
Community Facilities	145,000	117,642	97,229
Community Enhancement Project	-	11,515	36,944
Parks	875,542	686,711	640,664
Heritage	263,920	265,614	268,454
Library expenses	28,310	22,611	11,808
Library grant	332,049	332,049	325,538
	\$1,644,821	\$1,436,141	\$1,380,637
Total General Fund	\$12,836,945	\$13,079,443	\$11,854,947

3 Current Fund Departmental Expenditures (unaudited)

FOR THE YEAR ENDED DECEMBER 31, 2022	Budget 2022	Actual 2022	Actual 2021
Water Fund			
Administration	293,000	231,322	323,836
Purification and Treatment	245,800	133,418	109,813
Service of Supply	103,750	40,534	120,883
Transmission and Distribution	276,100	427,820	374,826
Pumping	193,600	273,804	258,249
	\$1,112,250	\$1,106,898	\$1,187,607
Sewer Fund			
Administration	173,000	75,563	92,175
Collection Systems	160,100	100,099	118,219
Lift Stations	68,300	97,374	96,256
Treatment And Disposal	664,500	1,330,659	622,300
	\$1,065,900	\$1,603,694	\$928,950
Storm Fund			
Administration	21,300	1,024	3,311
Main Upgrades, Storm	120,600	33,805	36,000
	\$141,900	\$34,829	\$39,311
Airport			
Administration	1,646,647	1,670,877	1,393,908
	\$1,646,647	\$1,670,877	\$1,393,908
Total Current Expenditures	\$16,803,642	\$17,495,741	\$15,404,723

4 Current Fund Revenues (unaudited)

FOR THE YEAR ENDED DECEMBER 31, 2022	Budget 2022	Actual 2022	Actual 2021
General Fund			
Fees and Service Charges			
Building permits	64,570	141,510	141,200
Business licences	105,000	117,167	90,261
Criminal documentation service	6,000	9,332	10,948
Dog licences	10,000	8,205	6,955
Dog pound fines	1,000	-	-
Environmental Health - Garbage Collection	387,058	398,101	381,121
Yard Waste Levy	113,700	115,799	112,120
MMBC Recycling Fees	143,715	147,960	143,715
Protection Services - Fire Fighting agreements	50,000	59,212	27,299
Public Health - Cemetery	34,000	38,607	49,947
Services rendered	3,000	9,828	7,655
Sub-division and development permits	6,000	12,725	17,180
Traffic fines	500	1,850	1,451
Transit administration fee	1,000	925	760
Keepers of Prisoners	20,000	13,227	11,648
Miscellaneous	1,500	3,415	5,017
	\$947,043	\$1,077,862	\$1,007,277

4 Current Fund Revenues (unaudited)

FOR THE YEAR ENDED DECEMBER 31, 2022	Budget 2022	Actual 2022	Actual 2021
Water Fund			
Rates	1,866,134	2,099,114	1,991,952
Connections and Turn-ons	20,000	72,851	41,576
Hydrant Maintenance Internal Recharge	66,300	-	-
Miscellaneous	10,000	12,771	21,597
	\$1,962,434	\$2,184,736	\$2,055,125
Sewer Fund			
Rates	1,532,980	1,589,285	1,476,808
Connections and Turn-ons	1,000	35,650	48,751
Miscellaneous	6,000	10,390	16,594
	\$1,539,980	\$1,635,325	\$1,542,153
Storm Fund			
Connections and Turn-ons	-	255	85
	-	\$255	\$85
Airport			
Landing and General Terminal Fees	70,000	245,339	117,385
Parking Fees	25,000	96,060	12,088
Departure Fees	455,000	335,822	19,649
Rentals	45,000	133,572	130,687
Concessions	5,000	56,661	16,019
	\$600,000	\$867,455	\$295,828
Total Fees and Service Charges	\$5,049,457	\$5,765,633	\$4,900,468

5 Current Fund Other Revenues (unaudited)

FOR THE YEAR ENDED DECEMBER 31, 2022	Budget 2022	Actual 2022	Actual 2021
General Fund			
Other Revenues			
911 call answer levy	25,000	21,398	22,622
Building rentals	53,000	42,578	89,455
Franchise agreements	130,000	158,928	137,652
Host Financial System Agreement	128,000	486,991	128,636
Gain on sale of land	-	484,298	-
Penalties and interest on taxes	95,000	324,407	89,809
Developer Contributions	-	198,086	-
Donations	-	8,850	500
School Tax Administration	6,000	6,785	6,694
Community Works Funding	831,000	411,692	-
Cemetery to reserves	-	10,750	13,482
Sundry revenue	18,900	115,450	47,709
	\$1,286,900	\$2,270,214	\$536,560
Total Other Revenues	\$1,286,900	\$2,270,214	\$536,560

5 Return on Investments – Interest Earnings (unaudited)

FOR THE YEAR ENDED DECEMBER 31, 2022	Budget 2022	Actual 2022	Actual 2021
General Fund	50,000	318,545	69,676
Water Fund	7,500	57,780	19,829
Sewer Fund	8,000	32,169	10,287
Storm Fund	-	15,020	5,586
Airport Fund	-	9,219	725
Reserve Interest	-	74,489	20,502
Total Return on Investment	\$65,500	\$507,222	\$126,605

6 COVID-19 Safe Restart Grant (unaudited)

FOR THE YEAR ENDED DECEMBER 31, 2022	Actual 2022	Actual 2021
Opening Balance	890,279	1,089,909
Airport revenue Shortfall	(510,484)	(199,630)
Closing Balance	379,795	890,279
Balance Carried Forward	\$ 379,795	\$ 890,279

Permissive Tax Exemptions Granted for 2022

Total tax levy exemption for Castlegar and other authorities (unaudited)

ORGANIZATION	2022 Taxes
Places of Public Worship	
Synod of the Diocese of Kootenay	1,058
Pentecostal Assemblies of Canada	4,078
St. Peter Lutheran Church of Castlegar	868
Trustees of the Congregation of Castlegar-Kinnaird Pastoral Charge	2,606
Trustees of the Congregation of Kinnaird Church of God	1,608
Living Waters Faith Fellowship	1016
Trustees for the Castlegar South Congregation of Jehovah's Witnesses	1,385
Castlegar Baptist Church	708
Roman Catholic Bishop of Nelson	6,141
Calvary Baptist Church in Castlegar	2,344
	\$21,813
Community Housing Organizations	
Castlegar Villa Society	7,847
Kootenay Family Place	1,152
Kootenay Family Place	5,124
	\$14,124
Regional Health Board	
Interior Health Authority	5,940
Interior Health Authority	4,108
	\$10,048

ORGANIZATION	2022 Taxes
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Community Service Organizations

Kootenay Society for Community Living	5,042
Kootenay Society for Community Living	1,357
Kootenay Society for Community Living	1,599
Castlegar & District Community Services Society	117
British Columbia Society for the Prevention of Cruelty to Animals	12,932
Castlegar & District Hospital Auxiliary	5,813
Circle of Indigenous Nations Society	1,158
Blueberry Creek Community School Council	15,305
	\$ 43,323

Recreation and Not for Profit

Air Cadet League of Canada	1,797
Portuguese Social Centre Society	443
Royal Canadian Legion	1,825
Association of West Kootenay Rock Climbers	235
Fortis BC Energy Inc. – Terasen BTW Park	6,524
	\$ 10,825

Cultural Organizations

Castlegar and District Heritage Society	4,199
Castlegar and District Heritage Society	1,524
Kootenay Doukhobor Historical Society (Doukhobor Village)	13,364
Kootenay Gallery of Art, History and Science Society	3,478
Castlegar and District Chamber of Commerce	6,758
	\$ 29,323

City Water Supply/Partnership Agreement

Zellstoff Celgar Ltd.	5,197
	\$ 5,197

Total Permissive Tax Exemptions for 2022	\$ 134,653
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CASTLEGAR

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